



Thank-you for booking your stay with the University of Saskatchewan Residence Services Office!

Check-in: Check-in time is at 3:00pm unless other arrangements have been made. The office is located in 128 Saskatchewan Hall. Please refer to <http://www.usask.ca/maps> for a campus map and refer to <http://www.usask.ca/maps/?id=e4d6dd1080e9c1d4466a3728c82797d8> for the location of the Residence Services Office.

Check-out: Regular check-out time is 11:00am, unless other arrangements have been made. Please note checkouts after 11:00am are subject to late checkout fees

Office Hours:

Monday-Thursday:	8:30am-9:00pm
Fridays:	8:30am-10:00pm
Saturdays-Sundays:	9:00am-Noon and 2:00pm-9:00pm
Statutory Holidays:	2:00pm-9:00pm

For guest security, the front door of Saskatchewan Hall is programmed to lock at midnight. All guests must pick up their check-in package **prior to 9:00pm** unless other arrangements have been made with the Residence Services Office in advance. If you are unable to do so, please make alternate arrangements to stay at a hotel and check-in the following day. There will be no refund for late arrivals.

Taxi Drop-off: Ask your driver to stop at Louis' Pub (the Memorial Union Building) on Campus Drive. The Residence Services Office is located in Saskatchewan Hall in the courtyard behind Louis' Pub.

Parking: Once you have checked in, we recommend that you park at the Stadium Parkade, located on Stadium Crescent, which is a 3-minute walk from the Residence Services Office. Please see <http://www.usask.ca/parking> for information and rates.

Assistance: Staff are available at the Residence Services Office to assist you during hours listed above. Please contact Protective Services in the case of an emergency at 306.966.5555. A complimentary phone (local calls only) is available in Saskatchewan Hall at the office; dial "9", and then the number.

Cancellation: For all individual bookings, notice of cancellation **must** be received 48 hours prior to the arrival date. We reserve the right to charge the administrative fee and one night accommodations for any late cancellations. Please note that full payment is required prior to checking in.

We hope you enjoy your stay at the University of Saskatchewan. Should you require any assistance before or during your stay, please do not hesitate to contact the Residence Services Office at (306) 966-6775 or visit our Office at 128 Saskatchewan Hall.